

# Competition Procedures

## Individual Registration

- Click **“Individual Registration”** on the main webpage, fill in the form with your personal information and competition items, and then proceed with the payment;
- You will receive a confirmation email sent by the committee. In the email you will find the link of your competition webpage, and your login details;
- Login to the competition webpage, upload your works, which will be automatically saved on the webpage. You may change your works at this stage;
- Click **“Work Submission and Scoring”** to submit your works. No changes are allowed to be made after the submission.
- Login to your competition webpage after three weeks to check your score report and award certificate (if any).

## Group Registration

- Click **“Group Registration”** on the main webpage, fill in the form with group information and proceed with payment for the membership fees (Group member can enjoy a 20% discount on the payment);
- You will receive a confirmation email sent by the committee. In the email you will find the link of your competition webpage, and your login details ;
- Login to the competition webpage, fill in the form with the participants information, select the competition items, and then proceed with the payment;
- Upload your works to the webpage. The works will be automatically saved on the webpage. You may change your works at this stage;
- Click **“Work Submission and Scoring”** to submit your works. No changes are allowed to be made after the submission.
- Login to your competition webpage after three weeks to check your score report and award certificate (if any).

**Notes: You must download your score report and certificate from your personal competition webpage before 31 July 2024, as it will be closed and the competition data will be deleted after that day.**

